OGC®
Open Geospatial Consortium

Request for Quotation (RFQ)
And
Call for Participation (CFP)

OGC Web Services Initiative - Phase 7 (OWS-7)

Annex A

OWS-7 Work Breakdown Structure and Work Items

RFQ Issuance Date: 28 October 2009
Proposal Due Date: 1 December 2009
Table of Contents

1 Introduction ................................................................................................... 4

2 Sponsor Priorities .......................................................................................... 4
  2.1 Sensor Fusion Enablement (SFE) Thread Deliverables ...................................... 4
  2.2 Feature / Decision Fusion (FDF) Thread Deliverables ...................................... 5
  2.3 Aviation Thread Deliverables ....................................................................... 6

3 Interoperability Initiative Process Framework .............................................. 7
  3.1 Tasks ........................................................................................................... 8

4 OWS-7 Work Breakdown Structure (WBS) ................................................... 10

5 Coordination .................................................................................................. 10
  5.1 Collaborative Environment ........................................................................ 10
  5.2 Initiative Plan Development ...................................................................... 11
  5.3 Management ............................................................................................. 11
  5.4 Communication ......................................................................................... 12

6 Assessments and Analysis ............................................................................ 12
  6.1 Organizational Capability Review ............................................................. 12
  6.2 Organizational OGC Requirements Review ............................................. 12

7 Concept Development ................................................................................... 12
  7.1 Sponsor Feasibility Study Review .............................................................. 12
  7.2 RFT Development ................................................................................. 12
  7.3 RFT Response Analysis ......................................................................... 12
  7.4 RFT Response Review ........................................................................... 12

8 Architecture Development ........................................................................... 12
  8.1 Enterprise View Development .................................................................. 13
  8.2 Information View Development ............................................................... 13
  8.3 Computational View Development .......................................................... 13

9 Initiative Preparation .................................................................................... 13
  9.1 Sponsor Planning TEMs ........................................................................... 13
  9.2 RFQ Development .................................................................................. 13
  9.3 Participant Budget Development .............................................................. 13
  9.4 Contract Development ............................................................................ 13
  9.5 SOW/SOP Development ......................................................................... 13

10 Specification Development ........................................................................ 13
  10.1 Model Development .............................................................................. 13
  10.2 Schema Development ........................................................................... 13
  10.3 Encoding Development .......................................................................... 13
  10.4 Interface Development .......................................................................... 13
  10.5 Specification Program Coordination ......................................................... 14

11 Component Development .......................................................................... 14
  11.1 Prototypical Interoperable Software Development .................................... 14
  11.2 Special Adaptation Development ........................................................... 14

12 Testing and Integration .............................................................................. 14
  12.1 Configuration Management ...................................................................... 14
  12.2 Infrastructure Setup ............................................................................... 15
  12.3 Technology Integration Experiments ....................................................... 15
  12.4 System Tests .......................................................................................... 16

13 Solution Transfer ........................................................................................ 16
  13.1 Software Installation ................................................................................ 16
13.2 Software Integration ................................................................................................................... 16
13.3 Data Loading .............................................................................................................................. 16

14 Demonstration ............................................................................................................................ 16
14.1 Use Case Development ........................................................................................................... 16
14.2 Storyboard Development ......................................................................................................... 16
14.3 Venue Access .......................................................................................................................... 17
14.4 Data Requirements Assessment ............................................................................................. 17
14.5 Data Acquisition and Distribution ........................................................................................ 17
14.6 Demonstration Preparation and Delivery ............................................................................... 17

15 Documentation ........................................................................................................................... 17
15.1 ER Development ...................................................................................................................... 17
15.2 System Documentation Development .................................................................................... 17
15.3 Planning Study Report ............................................................................................................ 18

16 Compliance Test Development .................................................................................................. 18
16.1 Summarize TIEs, demo results and data issues ..................................................................... 18
16.2 Compliance Test ...................................................................................................................... 18
1 Introduction

This Annex A document is an integral part of the OWS-7 RFQ/CFP. It describes the Work Breakdown Structure (WBS) and the work items for the OGC Web Services Initiative – Phase 7 (OWS-7) Initiative. The Work Items are segregated into five threads. Each thread classifies work items as funded or unfunded items, depending on current sponsorships.

2 Sponsor Priorities

Table 1 shows the OWS-7 Work Items in each of the five threads. Work items that are designated with an “F” are work items that are currently funded. Those that have a “U” are within scope of this RFQ but may not be funded.

Those who are responding to the OWS-7 RFQ fall in two categories: (a) Proposing Organizations, or (b) Participants. Proposing organizations can provide proposals for any work items that are funded. Participants are those organizations who wish to provide “In-Kind Contribution” for any of the work items. For cost sharing funds, Proposing Organizations should focus on funded work items only. Any submission (or relevant section thereof) that addresses unfunded work items will be viewed and treated as a proposal for In-Kind Contribution.

Note that certain draft deliverables will be required by the Interim Milestone at the date shown in the Master Schedule (Main Body, Section 4.6), for use in cross-thread development. These early deliverables will be designated and handled on a thread-by-thread basis.

2.1 Sensor Fusion Enablement (SFE) Thread Deliverables

<table>
<thead>
<tr>
<th>Engineering Reports (ERs)</th>
<th>Funded / Unfunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) OWS-7 Motion Imagery Discovery and Retrieval ER</td>
<td>F</td>
</tr>
<tr>
<td>Document the metadata used to tag geolocation of Motion Imagery for discovery, retrieval and linkage with other data sources over the same location.</td>
<td></td>
</tr>
<tr>
<td>2) OWS-7 WPS Change Detection ER</td>
<td>F</td>
</tr>
<tr>
<td>Develop and document an Engineering Report the process for Motion Imagery Change Detection as a profile of WPS. Discussion of uncertainty propagation from inputs to outputs. ER will discuss service development and client aspects for change detection rules creation, metadata capture and display. The Change Detection WPS will be developed in tandem with the WPS Profiling ER.</td>
<td></td>
</tr>
<tr>
<td>3) OWS-7 Dynamic Sensor Notification ER</td>
<td>F</td>
</tr>
<tr>
<td>Document the process for notification of Sensor tracks and locations based on temporal requirements. Include within this ER documentation of the process of subscribing and receiving notifications based on AOI.</td>
<td></td>
</tr>
<tr>
<td>4) OWS-7 Secure Sensor Web Architecture ER</td>
<td>F</td>
</tr>
<tr>
<td>ER to included a refined use case, detailed technical architecture, technical guidance for procurement and recommendations for specification development in OGC Technical Committee</td>
<td></td>
</tr>
<tr>
<td>5) OWS-7 CCSI-SWE Best Practices ER</td>
<td>F</td>
</tr>
<tr>
<td>Includes mappings between CCSI and SWE specification elements (messages and SensorML), discussion of the degree of alignment of the mappings, and alternatives for migrating CCSI to a SWE specification</td>
<td></td>
</tr>
<tr>
<td>6) OWS-7 SWE Change Requests (SPS/EO, SOS, SAS, WNS, etc. as needed)</td>
<td>F</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Implementations</th>
<th>Funded / Unfunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) SOS secure server for Motion Imagery (dynamic sensor).</td>
<td>F</td>
</tr>
<tr>
<td>2) WPS server for Change Detection (rules, JPG/GMLJP2). Change Detection WPS will compare two videos (to be provided by Participants, not GFI) of the same region from</td>
<td></td>
</tr>
</tbody>
</table>


an SOS. Algorithm to highlight areas of new debris on the side of a road, significant soil coloration changes, etc. Including propagation of uncertainty.

3) Tracking and notification service. The RFQ seeks innovative proposals for how to meet the function of dynamic sensor tracking and notification functions. Service should be SOAP-based and access restricted. Given the high volume of sensor position updates and the need for rapid notification to users, the specific name for this service will be identified based upon RFQ proposals.

4) SPS EO Profile Server for Motion Imagery sensor (secure, dynamic).

5) Security infrastructure component (certificate authority)

6) Motion Video Sensor Schema

7) SFE Client (secure, motion video, dynamic sensor, change detection with rules)

8) One or more CCSI Sensors accessible using SWE interfaces for use in SFE demonstration scenario

<table>
<thead>
<tr>
<th>2.2 Feature / Decision Fusion (FDF) Thread Deliverables</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funded / Unfunded</td>
</tr>
<tr>
<td>Engineering Reports (ERs)</td>
</tr>
<tr>
<td>1) OWS-7 Schema Automation ER: Use of ShapeChange to generate DGIWG-profile GML and KML application schemas from NAS UML; schema discovery metadata. Schemas for GML and KML shall also be delivered, consistent with OGC’s policy for specification modularity (OGC Document 08-131r3). F</td>
</tr>
<tr>
<td>2) OWS-7 Feature and Statistical Analysis ER: Analyze existing standards (OGC, OASIS, etc) for advanced methodologies for discovery, retrieval &amp; utilization of socio-cultural data and analysis; define integrated capability comprising infrastructure, organization, methods and tools, to enable analysts to effectively discover, validate, consolidate, visualize, characterize and model socio-cultural data &amp; dynamics in GEOINT context. Document WPS Profile for FAS. Document use of WFS, WMS, WMTS for statistical mapping, and support for vector and topology operations. F</td>
</tr>
<tr>
<td>3) OWS-7 Authoritative Data Source Directory ER, for standard and non-standard sources from foundation socio-cultural themes, and metadata for fitness for use, quality, and uncertainty measures (coordinated with Sensor Metadata ER). ER includes description of interactive client application to update directory information and metadata. F</td>
</tr>
<tr>
<td>4) OWS-7 Authoritative Data Source Directory Schema (To be included in the OWS-7 Authoritative Data Source Directory ER, consistent with OGC’s policy for specification modularity (OGC Document 08-131r3). F</td>
</tr>
<tr>
<td>5) OWS-7 OGC Catalogue Service Change Request, based on lessons learned from Authoritative Data Source Directory development and use. F</td>
</tr>
<tr>
<td>6) OWS-7 Information Sharing ER: Evaluation of approaches for improving and merging OWS Context and Location Organizer Folder (LOF) concepts into support for OWS Context with Multimedia. F</td>
</tr>
<tr>
<td>7) OWS Context + Multimedia Schema. (To be included in the OWS-7 Information Sharing ER, consistent with OGC’s policy for specification modularity (OGC Document 08-131r3). F</td>
</tr>
<tr>
<td>8) OWS Context + Multimedia Change Request. F</td>
</tr>
<tr>
<td>9) OWS-7 Geosynchronization ER, Description of technical architecture, and use of WFS, transaction logs, and notifications to enable synchronization of data throughout a chain F</td>
</tr>
</tbody>
</table>
of command, supporting varying levels of detail and fitness for use.

## Implementations

<table>
<thead>
<tr>
<th>Implementation</th>
<th>Funded / Unfunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) <strong>ShapeChange UGAS enhancements</strong>: Use of dictionaries; use of OCL / Schematron constraints for NAS profiles.</td>
<td>F</td>
</tr>
<tr>
<td>2) <strong>ShapeChange extension</strong> to support KML 2.2 output</td>
<td>F</td>
</tr>
<tr>
<td>3) <strong>Automation of ISO 19139 compliant metadata from NAS</strong></td>
<td>U</td>
</tr>
<tr>
<td>4) <strong>Authoritative Data Source Directory service</strong>, enabling discovery &amp; retrieval of thematic, statistical, multimedia, standard and non-standard data within Area of Interest and temporal constraints</td>
<td>F</td>
</tr>
<tr>
<td>5) <strong>WPS for Feature and Statistical Analysis</strong>, including vector and topology operations</td>
<td>F</td>
</tr>
<tr>
<td>6) <strong>Services for Feature and Statistical Analysis</strong>: WFS, WMS, WMTS</td>
<td>F</td>
</tr>
<tr>
<td>7) <strong>Geosynchronization notification service</strong></td>
<td>F</td>
</tr>
<tr>
<td>8) <strong>“Embedded” Geosynchronization service/client</strong></td>
<td>F</td>
</tr>
<tr>
<td>9) <strong>“Embedded” WFS</strong>, for geosynchronization with mobile devices</td>
<td>F</td>
</tr>
<tr>
<td>10) <strong>Integrated Client</strong>: supporting SNC CatReg, OWS Context + Multimedia, Geosynchronization, notification alerts, Feature &amp; Statistical Analysis, WFS/WMS/WMTS Statistical mapping</td>
<td>F</td>
</tr>
</tbody>
</table>

## 2.3 Aviation Thread Deliverables

<table>
<thead>
<tr>
<th>Engineering Reports (ERs)</th>
<th>Funded / Unfunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) <strong>OWS-7 Aviation ER covering:</strong></td>
<td>F</td>
</tr>
<tr>
<td>a) Detailed technical architecture, including Event Notification Architecture</td>
<td></td>
</tr>
<tr>
<td>b) AIXM 5.1 and metadata assessment and recommendations</td>
<td></td>
</tr>
<tr>
<td>c) WXXM 1.1 and new concepts assessment and recommendations</td>
<td></td>
</tr>
<tr>
<td>d) FAA SWIM integration results, issues and recommendations (including assessment of security vulnerabilities, requirements and capabilities, and the extent to which they can be leveraged in OWS-7)</td>
<td></td>
</tr>
<tr>
<td>e) Final Aviation scenario(s) and use cases as developed/refined by participants and sponsors during OWS-7</td>
<td></td>
</tr>
<tr>
<td>2) <strong>OWS-7 Change requests/recommendations for extensions and adaptations</strong>, as needed, <strong>to:</strong></td>
<td>F</td>
</tr>
<tr>
<td>a) AIXM 5.1 (including ISO 19139 metadata schema)</td>
<td></td>
</tr>
<tr>
<td>b) WXXM 1.1</td>
<td></td>
</tr>
<tr>
<td>c) GML 3.2 Profiles</td>
<td></td>
</tr>
<tr>
<td>d) OGC Web Services (such as WFS, Filter Encoding, Event Service, etc)</td>
<td></td>
</tr>
<tr>
<td>e) SWIM Services</td>
<td></td>
</tr>
<tr>
<td>f) 4-D Weather Data Cube</td>
<td></td>
</tr>
</tbody>
</table>
Due Date: 1 December 2009
Annex A: OWS-7 WBS & Work Items

<table>
<thead>
<tr>
<th>3)</th>
<th>OWS-7 AIXM 5.1 Schemas (ISO 19139 profile); WXXM 1.1 Schemas</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implementations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1)</td>
<td>One or more AIXM 5.1 WFS-T 2.0 with Filter Encoding Support to serve the AIXM 5.1 data (including metadata) and to support the posting of events to the AIXM datastore</td>
<td>F</td>
</tr>
<tr>
<td>2)</td>
<td>One or more WXXM 1.1 WFS 2.0 (or other OWS as applicable) to serve the WXXM 1.1 data</td>
<td>U</td>
</tr>
<tr>
<td>3)</td>
<td>Feature Portrayal Service (FPS) for AIXM, WXXM</td>
<td>F</td>
</tr>
<tr>
<td>4)</td>
<td>Event Notification Architecture components to satisfy the Event Notification Requirements (may include Broker component, Router component, Registration and Lifecycle management component, etc as prescribed in the architecture to be developed in OWS-7)</td>
<td>F</td>
</tr>
<tr>
<td>5)</td>
<td>Registry Service for symbols, styles, and code lists for AIXM and WXXM</td>
<td>F</td>
</tr>
<tr>
<td>6)</td>
<td>One or more bridge or proxy service(s) to available SWIM services as needed to support the OWS-7 Aviation technical architecture</td>
<td>F</td>
</tr>
<tr>
<td>7)</td>
<td>Security architecture components as feasible depending on the investigation of SWIM capabilities and the extent they can be leveraged in the OWS-7 Aviation Thread</td>
<td>U</td>
</tr>
<tr>
<td>8)</td>
<td>One or more EFB Class 2 and/or Class 3 Aviation Client(s) and/or hand-held electronic display device component(s) (or their surrogates) to support</td>
<td>F</td>
</tr>
<tr>
<td>a)</td>
<td>OGC Web Services (WFS-T, WCS, WMS, FPS and/or CSW) to retrieve, integrate and portray aeronautical and weather information affecting certain designated areas within given time intervals meeting certain user-defined filters</td>
<td></td>
</tr>
<tr>
<td>b)</td>
<td>Connection to a development/in-progress version of the 4-D Weather Data Cube since the Cube will not be fully established nor operational within the OWS-7 timeframe</td>
<td></td>
</tr>
<tr>
<td>c)</td>
<td>The Event Notification architecture components</td>
<td></td>
</tr>
<tr>
<td>d)</td>
<td>Connection to available SWIM services</td>
<td></td>
</tr>
<tr>
<td>e)</td>
<td>The security architecture, if feasible based on the recommendations of the investigations</td>
<td></td>
</tr>
<tr>
<td>f)</td>
<td>One or more Aviation Thread scenario</td>
<td></td>
</tr>
<tr>
<td>9)</td>
<td>One or more Dispatch Aviation Client(s) to support the same requirements as above in addition to representing and maintaining the Common Operating Picture in OWS-7)</td>
<td>F</td>
</tr>
<tr>
<td>10)</td>
<td>One or more reusable AIXM handling components/tools and associated documentation for validating, parsing and converting AIXM data and for generating/mapping AIXM/EXI schemas</td>
<td>F</td>
</tr>
</tbody>
</table>

3 **Interoperability Initiative Process Framework**

This section describes a flexible framework of standards, repeatable processes, which can be combined and adapted as necessary to address the requirements of each Interoperability Initiative. These tasks are executed with a Virtual Team Infrastructure. This Process Framework forms the basis for the OWS-7 Initiative Work Breakdown Structure. Figure 1 shows Interoperability Initiative Process Framework.
3.1 Tasks

3.1.1 Coordination

This task enables overall coordination among assigned OGC Staff, OGC Interoperability Program (IP) Team, Sponsors, selected organizations, and other TC/PC Members as needed to perform the following Subtasks:

- **Collaborative Environment** - OGC IP Team provides synchronous and asynchronous collaboration environments for cross organizational, globally distributed, virtual teams working interdependently to execute Initiative Orders Activities under this subtask include reading email, engaging in collaborative discussions and attending teleconferences.

- **Initiative Plan Development** – Support development of Project Plans, Project Schedules and Work Breakdown Structures (Work Package). Input may include technical and project management approach, tasks/schedules, communications plan, resource plans, risk and mitigation strategies, and definition of the specifications, standards, component development and integration tasks necessary to realize the Enterprise, Computational, and Information Architecture views.

- **Management** – Project management services include requirement, cost, schedule and performance monitoring and status reporting. The PM must ensure that assigned project tasks are performed within the budgets, the work is progressing according to the agreed schedule, and any changes to requirements or personnel are managed to reduce the risk of cost overrun and schedule delay.
• **Communication** – Includes communicating status and issues of concern for ongoing Project related activities and planned Initiative to OGC and other organizations e.g. ISO. This task does not include IP Business Development functions.

### 3.1.2 Assessment and Analysis

This task requires assessment/evaluation and analysis of issues and documentation of an organization’s or domains existing capabilities, and assessment of requirements for OGC compliant technology. This task is implemented during Planning Studies.

### 3.1.3 Concept Development

This task conducts a Feasibility Study that assesses emerging technologies and architectures capable of supporting eventual Interoperability Initiatives (e.g. Testbed). Part of the concept development process is the use of a Request for Technology (RFT) to gain a better understanding of the current state of a potential technology thrust and the architecture(s) used in support of that technology. The feasibility study examines alternative prototype mechanisms that enable commercial web-services technology to interoperate. The study may also assess the costs and benefits of the architectural approaches, technologies, and candidate components to be utilized in a testbed and potential demonstration. This task also collates Sponsor requirements and assesses the applicability of current specifications.

### 3.1.4 Architecture Development

This task defines the architectural views for any given Initiative. In the context of the Open GIS Interoperability Program, there are three-and perhaps more - architectural views for any given effort. These views are the Enterprise View, Information View and Computational View (Based on RMODP). Part of the Architecture Development task may be the use of an RFQ to industry to enable organizations interested in participating in an Interoperability Initiative to respond with a proposal. This task may also be implemented during Planning Studies.

### 3.1.5 Initiative Preparation

This task defines the participant budget (if any), develops and executes agreements and contracts that outline roles and responsibilities of each participant. This task may refine the Work Package.

### 3.1.6 Specification Development

This task defines and develops models, schemas, encodings, and interfaces necessary to realize required Architectures. It includes specification Pre-design and Design tasks. This task may include activities to coordinate ongoing Initiatives with Specification Program activities.

### 3.1.7 Component Development

This task develops prototype interoperable commercial software components based on draft candidate implementation specifications or adopted specifications necessary to realize the required Architecture.

### 3.1.8 Testing and Integration

This task integrates, documents and tests functioning interoperable components and infrastructures that execute operational elements, assigned tasks, and information flows required to fulfill a set of user requirements. It includes Technology Integration Experiments (TIEs).

### 3.1.9 Solution Transfer

This task prepares prototypical interoperable components so that they can be assembled at required sites.
3.1.10 Demonstration
This task defines, develops and deploys functioning interoperable components and infrastructures that execute operational elements, assigned tasks, and information flows required to fulfill a set of user requirements.

3.1.11 Documentation
This Task ensures development and maintenance of the pre-specification, pre-conformant interoperable OpenGIS technologies (including draft and final Engineering Reports) and the systems level documentation (example user documentation, etc.) necessary to execute the Initiative. This task may include coordination with OGC Specification Program activities including the Documentation Team.

3.1.12 Compliance Testing
This Task ensures development of draft compliance test guidelines (at a minimum) and test suites for engineering specifications detailed in Engineering Reports. This task includes coordination with OGC Specification Program activities including the CITE Subcommittee.

4 OWS-7 Work Breakdown Structure (WBS)
The following Work Breakdown Structure (WBS) is derived from the OGC Interoperability Initiative Process Framework. This WBS should be interpreted in the following manner:

- Items that are grayed out are either IP Team tasks, have already been completed, or are not required for the OWS-7 Initiative.
- Bold text is a task grouping or subtask grouping.
- Plain text indicates tasks against which proposing organizations should respond.
- Italic text indicates the task explanation (These task explanations are valid only for OWS-7; subsequent initiatives will issue appropriate task explanations).

A proposing organization does not have to respond to all tasks below. However bold italic text in the task explanation indicates which tasks are mandatory or conditional. Conditional tasks are those that are mandatory if a selected organization takes on certain non-mandatory tasks. All responses shall use this WBS to structure their responses. Evaluations of responses will be based on whether a proposal addresses the work items within the WBS. This is a mandatory requirement. The OWS-7 project management plan and schedule will use the WBS during the contract performance period.

5 Coordination

5.1 Collaborative Environment
The following tasks are mandatory for selected organizations.

5.1.1 Routine and ad hoc telecons as assigned
The selected organization shall provide a technical representative and an alternate to participate in regularly scheduled telecons or an ad hoc telecom.

5.1.2 E-mail review and comment
Selected organization shall provide technical representatives to participate in specification and prototypical component development discussions via the OWS-7 mail list.
5.1.3 Action Item status reporting

Selected organizations shall report the status of their work in response to any action item accepted by them in whole or part. Action Items will be assigned to relevant work groups with an identified work group leader. Action item status shall be reported to the relevant work group leader.

5.2 Initiative Plan Development

5.2.1 Project Plan Development

5.2.2 Project Schedule Development

5.2.3 WBS Development

5.2.4 Concept of Operations Development

5.3 Management

The following tasks are mandatory for selected organizations.

5.3.1 Status Reporting

All status reporting will be conducted within the OGC portal. Business/contract representatives for selected organizations shall report the progress and status of their work as assigned to and accepted by them in their SOW following the structure of this WBS. Status reports will reflect the WBS item number and name, the “health” of the effort with green indicating optimal; yellow indicating issues have arisen that appear resolvable; and red indicating that issues have arisen that require immediate resolution or the effort will not succeed, and finally the report will describe the work done to fulfill the WBS item.

A one-time Kickoff status report shall be provided that includes a list of personnel assigned to support the OWS-7 initiative. The kickoff status report shall be submitted to the portal and the OWS-7 Initiative Manager no later than the first day of the OWS-7 kickoff in soft copy format only.

Weekly thread-level teleconferences will be conducted and recorded in minutes posted on the portal, beginning after the Kickoff. These are for verbal updates and additions of tasks and actions listed on the portal, and to respond to requests for status by the IP Team and Sponsors.

Formal status reports will be submitted on a Monthly basis on the portal for compilation to an overall thread and initiative status. These reports will be due by the tenth of the month or the first Monday thereafter. Two kinds of status reports are required (report templates will be provided):

  - Narrative to describe work accomplished during this reporting period by the participant’s technical team
  - Show % Complete on assigned subtasks within a Participant’s SOW (no cost or labor figures)
  - Thread Architect will compile these reports into a **Monthly Thread Summary Report**, due by the 15th of each month after the kickoff, and notify the Initiative Manager

- **Monthly Business Report**: Word document posted on portal, then the IP Executive Director, Initiative Manager, and OGC Business Manager notified
  - Work status overview, by WBS element and name, with Green-Yellow-Red indicators
Due Date: 1 December 2009

Accomplishments (% completion in work and dollars)

Expenditures, such as labor and Other Direct Costs – budgeted, actual, projected, and cumulative totals

Identification of potential technical performance and/or cost issues and risk mitigation

Summary of work expected to be performed during the next period

The final monthly report shall be an overall Participant Summary Report, summarizing the Participant’s overall contribution to the project

5.3.2 Initiative Accounting

Cost-share compensation to selected organizations is typically invoiced and paid in three bi-monthly installments. The dates of these installments for OWS-7 will be identified in the Participant Agreement.

Business/contract representatives for selected organizations shall submit an invoice to the OGC Business Office at OGC Headquarters. The invoice shall include the OGC Accounting Job Code provided in the contract, the work completed during the prior period, and itemized list of Deliverables. The invoice shall include the budgetary not to exceed amount.

5.4 Communication

5.4.1 OGC Internal IP Status Briefings

5.4.2 OGC External IP Status Briefings

6 Assessments and Analysis

6.1 Organizational Capability Review

6.2 Organizational OGC Requirements Review

7 Concept Development

7.1 Sponsor Feasibility Study Review

7.2 RFT Development

7.3 RFT Response Analysis

7.4 RFT Response Review

8 Architecture Development
8.1 Enterprise View Development

8.2 Information View Development

8.3 Computational View Development

9 Initiative Preparation

9.1 Sponsor Planning TEMs

9.2 RFQ Development

9.3 Participant Budget Development

9.4 Contract Development

9.5 SOW/SOP Development

10 Specification Development

The proposal shall include brief resume(s) or qualifications of technical representative(s) to lead Specification Development effort for each or applicable tasks listed below. All selected organizations shall send technical representatives to the OWS-7 Kickoff meeting. Attendance at this meeting is mandatory for all selected organizations.

10.1 Model Development

Technical representatives of selected organizations shall develop or support the development of models that represent a service, interface, operation, message, or encoding that is being developed for the OWS-7 initiative. These models may be in UML or some other appropriate modeling language. All models developed in the initiative will be posted to OGC Network™.

10.2 Schema Development

Technical representatives of selected organizations shall develop or support the development of schemas that specify an interface that is being developed for the OWS-7 initiative. These schemas will be written in XML Schema or some other appropriate language. All schemas developed in the initiative will be posted to OGC Network™.

10.3 Encoding Development

Technical representatives of selected organizations shall develop or support the development of encodings that specify an interface that is being developed for the OWS-7 initiative. These encodings will be specified in XML Schema or some other appropriate language. As applicable, all encodings developed in the initiative will be posted to OGC Network™.

10.4 Interface Development

Technical representatives of selected organizations shall develop or support the development of interfaces that specify operations, encodings or messages that are being developed for the OWS-7 initiative. These
interfaces will be specified in XML Schema or some other appropriate language. As applicable, all interfaces developed in the initiative will be posted to OGC Network.

10.5 Specification Program Coordination

Technical representatives of selected organizations shall submit Engineering Reports (ER's) pertaining to interface developments for OWS-7 to the OGC Technical Committee for review. Those representatives shall present said Reports to relevant OGC TC groups and work with members to resolve issues that the members may raise with regard to the ER and the interface(s) described therein.

11 Component Development

The proposal shall include brief resume(s) or qualifications of technical representative(s) to lead Component Development effort for each or applicable tasks listed below.

11.1 Prototypical Interoperable Software Development

The proposal shall include the resume(s) of technical representative(s) to lead Prototypical Interoperable Software Development effort outlined below.

11.1.1 Server software development

Selected organizations shall develop server software or modify existing product server software to exercise the interfaces developed under the Specification Development tasks in item 6 above. The selected organizations will make this server software available for sponsor review and input during the initial period of the OWS-7 initiative.

11.1.2 Client software development

Selected organizations shall develop client software or modify existing product client software to exercise the servers developed under the Component Development tasks of OWS-7. The selected organizations will make this client software available for sponsor review and input during the initial period of the OWS-7 initiative. Selected organizations shall develop client software to support their server software or make arrangements with other participants to use their client software to exercise their server during the course of the initiative. This is subject to approval by the sponsors and IP Team to ensure that the third party client is appropriate for exercising the functionality of the relevant server. If the proposing organization is developing server software and client software, then the client software shall exercise all OWS-7 or other OGC services provided by their server.

11.2 Special Adaptation Development

Selected organizations shall adapt client or server software to exercise relevant mainstream IT technology and standards such as PKI and e-commerce technologies.

12 Testing and Integration

12.1 Configuration Management

12.1.1 CM Plan Development

Selected organization shall provide a representative to develop a configuration management plan for interfaces and components developed during the OWS-7 initiative.
12.1.2 Initiative CM

Selected organization shall provide a representative to exercise the configuration management plan for interfaces and components developed during the OWS-7 initiative.

12.2 Infrastructure Setup

12.2.1 Operating Systems

12.2.2 Networks

12.2.3 Web Server

12.2.4 Database Server

12.2.5 Web Browsers

12.2.6 SW Installation & Integration

12.2.7 Data Loading

12.3 Technology Integration Experiments

12.3.1 Iterations 1-N

12.3.1.1 Component Interface Test

Task Explanation-The Proposing organization shall provide a technical representative to conduct formal Technology Integration experiments that exercise server and/or client component software's ability to properly implement the interfaces, operations, encodings, and messages developed during OWS-7. There will be multiple TIEs during the course of OWS-7 that will exercise various interfaces, operations, encodings, and messages developed during OWS-7. There may also be multiple iterations of a particular TIE or set thereof. This item is mandatory for all organizations proposing to deploy server interfaces for OWS-7.

12.3.1.2 Test Result Analysis

Task Explanation-The Proposing organization shall provide a technical representative to report the outcome and relevant software reporting messages from TIEs in which the proposing organization participates. These TIE results shall be submitted to the OWS-7 email list and within Monthly Status Report to be courtesy copied to the initiative architect. This item is mandatory for all organizations proposing to develop deploy server interfaces for OWS-7.
12.4 System Tests

12.4.1 Functional Test  
12.4.2 Interface Test  
12.4.3 Performance Test

13 Solution Transfer

13.1 Software Installation  
Selected organization shall provide a licensed copy of OWS-7 relevant software components for installation/integration onto the OGC Network. This could be accomplished by making the software component(s) available from an open site on their network OR by installing it on a sponsor or other host machine on the OGC Network. If the latter option is taken, then the selected organization shall provide a technical representative to install the software component(s). This is mandatory for all organizations proposing to develop software components for OWS-7.

13.2 Software Integration

13.3 Data Loading  
Selected organization shall provide a technical representative to load data to any server components the proposing organization may develop. This task includes data loading to OGC Network based servers. This item is mandatory for all organizations proposing to develop server components for OWS-7.

14 Demonstration

14.1 Use Case Development  
Selected organization shall provide a technical representative to develop or support the development of use cases that define and explain the utility of the interfaces developed during OWS-7. These use cases shall be used to provide a basis for demonstration storyboards and the demonstration itself.

14.2 Storyboard Development  
Selected organization shall provide a technical or business representative to develop or support the development of the demonstration storyboards that will define the structure and content of the demonstration.
14.3 Venue Access

14.4 Data Requirements Assessment

14.5 Data Acquisition and Distribution

14.6 Demonstration Preparation and Delivery

Selected organization shall provide a technical and/or business representative to develop or support the development of demonstration that will exercise the functionality of the interfaces developed during OWS-7. The representative(s) will also support the demonstration event(s) as required. Selected organization will maintain server and client software for a period of no less than one year after the completion of the OWS-7 demonstration. This item is mandatory for all organizations proposing to develop software components for OWS-7.

15 Documentation

15.1 ER Development

Selected organization shall provide a technical representative to serve as editor of a relevant Engineering Report (ER). Not all organizations responding to this item will be required to provide an editor; alternatively however they shall support the editor by providing authors for sections of the ER and for reviews of the Draft ER. The ER is the deliverable of the work items within OWS-7 WBS.

Participants shall use the appropriate Document template posted on the OGC portal at the following location when preparing IP reports for submittal as part of this testbed initiative:

http://portal.opengeospatial.org/index.php?m=projects&a=view&project_id=147&tab=2&artifact_id=10333

In some cases, the documentation required is a Change Request to an existing OGC standard. All Change Requests are to be entered into the public, online CR system, found here:

http://www.opengeospatial.org/standards/cr

15.2 System Documentation Development

15.2.1 Functional Specification

15.2.1.1 Architectural Overview

Selected organization shall provide a technical representative to develop an architectural overview of their software component(s) relevant to the OWS-7 architecture. This item is mandatory for all organizations proposing to deploy server interfaces for OWS-7.

15.2.1.2 Use Cases

Selected organization shall provide a technical representative to develop use cases to show the functionality of their software components in the context of the OWS-7 architecture. This item is mandatory for all organizations proposing to deploy server interfaces for OWS-7.
15.2.1.3 UML System Models
Selected organization shall provide a technical representative to develop valid UML documents describing information models and architectures involved in their contribution to OWS-7. This item is mandatory for all organizations proposing to develop schema automation components for OWS-7 to be installed at sponsor or other host sites connected to the OGC Network.

15.2.1.4 System Configuration
Selected organization shall provide a technical representative to develop a detailed document describing the combined environment of hardware and software component(s) that compose their contribution to OWS-7. This item is mandatory for all organizations proposing to develop software components for OWS-7 to be installed at sponsor or other host sites connected to the OGC Network.

15.2.2 Installation Guide
Selected organization shall provide a technical representative to develop an installation guide for their software component(s). This item is mandatory for all organizations proposing to develop software components for OWS-7 to be installed at sponsor or other host sites connected to the OGC Network.

15.2.3 Training Material & Users Guide
Selected organization shall provide a technical representative to develop a User's Guide and Training Materials pertaining to their software component(s) developed or modified for OWS-7. The documents shall be provided to sponsors and IP Team to support their ability to demonstrate the proposing organization's contributions to the OWS-7 initiative. This item is mandatory for all organizations proposing to develop software components for OWS-7.

15.3 Planning Study Report

16 Compliance Test Development
Technical representatives of selected organizations shall develop draft compliance test documentation pertaining to an interface developed or enhanced for OWS-7. For candidate specifications, this test documentation shall, at a minimum, consist of test guidelines that would form the basis for development of more detailed and complete test scripts as the specification matures toward an approved specification. For mature candidate specifications, that are believed to be ready for vote to become approved specifications, participants shall evolve existing or prepare test scripts to form a complete set of tests to fully test an implementation of a specification for compliance with its requirements. Compliance test documentation shall be included in an Engineering Report. This task includes coordination with OGC Specification Program activities including the Compliance Testing and Interoperability Evaluation Subcommittee. Proposals shall address this task along with Task 6, Specification Development and Task 11, Documentation in this Annex.

16.1 Summarize TIEs, demo results and data issues
Technical representatives of selected organizations shall include information detailing progress pertaining to the implementation of the interface by including TIE results, lessons-learned from the demo, and particular data issues.

16.2 Compliance Test
Technical representatives of selected organizations shall outline all of the necessary information to conduct a valid compliance test of the interface, including the sub items below
16.2.1 Test Cases

Technical representatives of selected organizations shall outline a valid compliance test for the interface. A valid compliance test will include identification of all required and optional server requests in the interface, the acceptable results for testing servers, the syntax checks to perform for testing client requests; an explanation of an acceptable verification of the results (machine, human, etc); a list of expected/valid warnings or exceptions to interface behavior; a matrix of test dependencies and explanation of ordering tests appropriately for inherent tests and dependencies.

16.2.2 Data

Technical representatives of selected organizations shall identify appropriate data sets for use in conducting a compliance test for an interface.

16.2.3 Recommendations

Technical representatives of selected organizations shall document recommendations to resolve issues with the current state of the interface, or with the compliance tests.